

## Notes of Key Decisions/Actions

**Meeting:** Cabinet

**Date:** Tuesday, 26 June 2018

<b>Agenda Item</b>	<b>Decision</b>
<b>1</b> Minutes	Minutes of the meetings held on 22 May 2018 were agreed by Members present and signed by the Chair.
<b>2</b> Apologies for Absence	None
<b>3</b> Declarations of Interest	There were no declarations of interest
<b>4</b> Public Participation	There was no public participation
<b>5</b> Referrals to Cabinet	There were no referrals to Cabinet.
<b>6</b> Cabinet Forward Plan	<p>The Forward Plan was noted and agreed, with the following comment/amendment;</p> <p>Cllr Sutton requested that a Brownfield Land Register update item be added to the September meeting.</p> <p>Cllr Williams requested that a report on car parking standards for grant funded schemes be added to the July meeting</p>
<b>7</b> Authorisation of Virements	<p><b><u>RESOLVED TO RECOMMEND;</u></b></p> <p>That the following Virements be approved:</p> <ol style="list-style-type: none"><li>1. Virement to realign the revenue budgets for The Forum to the required subjective codes</li><li>2. Virement for the purpose of setting up budgets in Environmental Services for an in-house Dog Waste service following the transfer of the service from Environmental and Community Protection</li><li>3. Virement for the purpose of creating a salaries budget for the member of staff seconded to manage The Elms homeless hostel and setting up an individual budget for income on The Elms</li></ol>
<b>8</b> Q4 Risk	Cabinet noted the content of the report.

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Register Update	
<p><b>9</b> Constitution &amp; Petition Scheme Review &amp; Update</p>	<p><b><u>RESOLVED TO RECOMMEND;</u></b></p> <p><b>1. That Council adopt the amended Petition Scheme as annexed at Appendix 1A of the Cabinet report; and include a change in paragraph 5 (The word ‘ago’ be replaced with ‘previously’).</b></p> <p><u>Resolved</u></p> <p><b>2. That the Constitution be amended as set out in paragraphs 5, 7, 9 and 10 of the Cabinet report, to reflect changes to staffing structures, operational changes and new legislation.</b></p>
<p><b>10</b> Council New Build Housing Programme Update</p>	<p>That the following be agreed:</p> <ol style="list-style-type: none"> <li>1. That the main contract be awarded to Bugler Developments Ltd as Principal Contractor to construct 65 housing units at Martindale School Site, Hemel Hempstead</li> <li>2. To delegate authority to the Corporate Director of (Housing &amp; Regeneration) in consultation with the Portfolio Holder for Housing to award the main contract and appoint a Principal Contractor to construct 6 flats at Northend garage site and 6 flats at Westerdale garage site provided this is within the approved capital budget.</li> <li>3. To award the following grant funding payments for affordable housing developments in the Borough: <ol style="list-style-type: none"> <li>a. £2,003,686 to Hightown Housing Association for a development known as Top Car Site, Wood Lane, Hemel Hempstead subject to the site providing car parking at a ratio of one space per residential unit.</li> <li>b. To approve an increase to the grant funding payment from £3,270,169 to £3,512,080 (increase of £241,911) to Hightown Housing Association for a development known as Viking House, Maylands Avenue, Hemel Hempstead.</li> <li>c. In addition that authorisation is given to a +/- 5% adjustment to the stated cost figures above as a contingency sum should the Housing Association revise their cost data as these are based on current estimates which could adjust as the project develops</li> </ol> </li> <li>4. That a further report be brought back to the next Cabinet to agree guidelines for grant funding in relation to car parking standards.</li> </ol>

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	Confidential Financial details can be found in the Part II decision sheet.
<b>11</b> Exclusion of the Public	<p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the item in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during this item, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and third party companies/organisations. (Minute CA/072/18)</p> <p>Local Government Act 1972, Schedule 12A, Part 1, paragraph 3 and 5</p>

The meeting ended at Time Not Specified